

~~CONFIDENTIAL~~**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

Weekly Items for the DDA

FROM:

Policy and Plans Branch/PPS

EXTENSION**NO.****DATE**

5 June 1986

TO: (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. *for* C/PPS

6/5

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2. EO/OS

5 June 1986

3. Registry

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~~CONFIDENTIAL~~

~~SECRET~~

4 June 1986

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM:

[REDACTED]
Director of Security

SUBJECT: Office of Security Significant Activities
Week of 28 May - 3 June 1986

1. This memorandum is for information only.

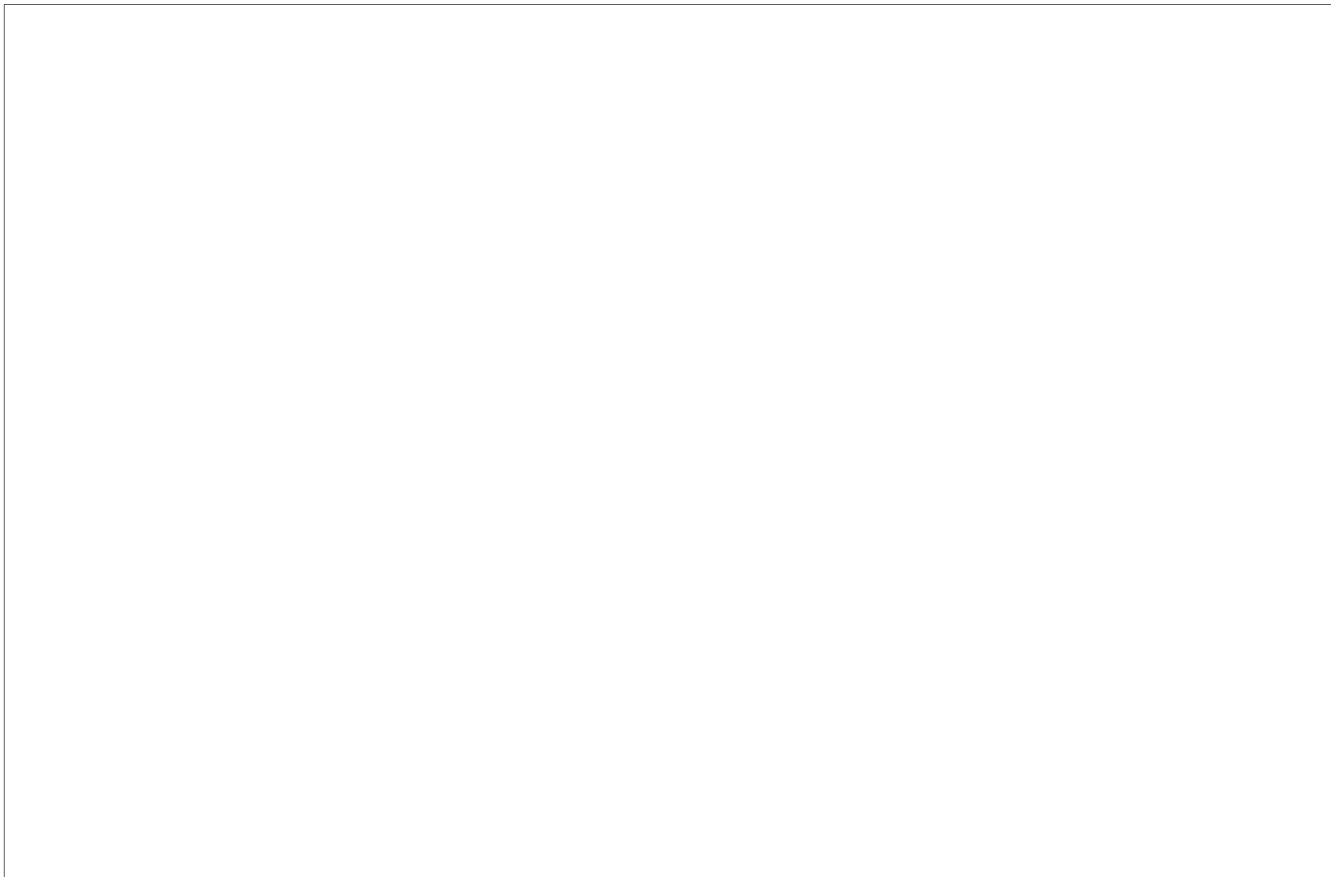
2. The activities of the Office of Security during the week of 28 May - 3 June 1986 were highlighted by the following items:

25X1 *b. The Office of Security has been informally advised that as of 1 October 1986, the General Services Administration (GSA) will no longer supply Federal Protective Officers (FPO's) to fill guard positions [REDACTED] buildings. It is hoped that our intensive efforts to recruit new Security Protective Officers (SPO's) will result in the hiring of enough personnel to cover the 22 positions which will be vacated by GSA/FPO's at these locations.

25X1
~~SECRET~~

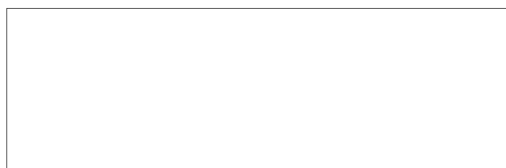
S E C R E T

25X1



f. On 4 June, representatives from the United States Secret Service were briefed on the security enhancements provided by the Access Control Module (ACM). The ACM is a device, developed under the direction of OS, which greatly enhances the security of the IBM family of personal computers.

25X1



* Items which might be of interest to the DCI

S E C R E T

SUBJECT: Office of Security Significant Activities
Week of 28 May - 3 June 1986

STAT OS/P&M/PPG, bhe (5 June 86)

Distribution:

Orig - OS Reg. (Wanged to DDA 5 June)
1 - D/S
1 - EO
1 - C/PPS
1 - C/SES
1 - C/CMS
1 - DD/PS
1 - C/IG
1 - C/CISG
1 - C/CG
1 - DD/PTS
1 - C/TSG
1 - C/PSG
1 - C/EAG
1 - OS Registry

Base

CONFIDENTIAL

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Weekly Log

FROM:

DC/SSD

EXTENSION

NO.

DATE

3 June 1986

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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C/CI&SG

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C/PPS

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FORM
1-79

610

USE PREVIOUS
EDITIONS

CONFIDENTIAL

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4 June 1986

SUBJECT: Items for Weekly

On 30 May 1986, Chief, Clearance Division and members of his staff briefed the Chief, EA Division and members of his staff relative to the operation of Clearance Division and clearance processing. All indications are the briefing was well received.

STAT



Chief, Clearance Division

SECURITY EDUCATION STAFF WEEKLY ITEMS

28 May - 3 June 1986

SES ran a two-day Clerical Orientation Course on 28 and 29 May. This course is designed to cover three basic areas: Through briefings by OS managers and tours through various components the attendees receive a good understanding of the Office of Security, its mission and functions; at a morning coffee and donut session they have an opportunity to meet and talk with senior OS managers; instruction and information in areas which will benefit the attendees in their daily performance on the job such as telephone techniques, listening and communication skills, and proofreading and grammar instruction are also presented during the course. The course was developed, and organized and instructed in part by the SES Clerical Instructor/Training Assistant. Twenty-six clericals attended this program, which was heralded by both management and the attendees as a very worthwhile training session for OS clericals.

On 29 May the Security Officer Training Program concluded with twenty-two security officers receiving Certificates of Completion. This course was redesigned this running and was attended by personnel new to the Office of Security from several fields -- new security agents, engineers/technicians, polygraphers -- in order to present an organized and instructional introduction to the Office of Security itself and its relationship to the rest of the Agency.



Deputy Chief
Security Education Staff

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Weekly Report

FROM:

EXTENSION

NO.

DATE

8 JUN 1966

Chief, Polygraph Division

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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FORM
1-79

610

USE PREVIOUS
EDITIONS

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SECRET**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)PTS Items for the DDA Weekly Log
29 May - 4 June 1986

FROM

EXTENSION

NO.

Chief. Policy and Support Staff. PTS

DATE

9 JUN 1986

TO: (Officer designation, room number, and building)

DATE

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FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across columns after each comment.)

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**REGRADED UNCLASSIFIED WHEN
SEPARATED FROM SECRET ATTACHMENT**FORM 1-79 **610** USE PREVIOUS EDITIONS**SECRET**

3 JUN 1986

MEMORANDUM FOR: Chief, Policy and Plans Staff

25X1 FROM:

[REDACTED]
Chief, Policy and Support Staff, PTS

SUBJECT: PTS Items for the DDA Weekly Log
29 May - 4 June 1986

25X1 3. In the course of conversations between the C/PSG and Captain William Mann of the Federal Protective Service, Mr. Mann revealed confidentially that GSA is forwarding a letter to CIA advising that they expect us to take over security coverage for [REDACTED] buildings by 1 October 1986. That coverage would entail approximately 22 FPO positions and this notice is being issued at this time on the rationale that those buildings have not been leased by GSA. This should cause us to take note of GSA desires to move out of the CIA outlying buildings. With ambitious recruiting we will be able to handle that situation. Chief, PSG in coordination with HSD will continue to monitor this matter.

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S E C R E T

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8. On 4 June, representatives from the Secret Service were briefed on the security enhancements provided by the Access Control Module (ACM). The ACM is a device, developed under ISSD direction, that greatly enhances the security of the IBM family of personal computers.

9. During the month of May, members of the Information Systems Security Division briefed a total of 290 students on computer security requirements. Classes involved were Wang AL10, GIMS, CAMS, Fundamentals of VM, PC Security for Records Managers, and New Analyst Course.

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